

**UNIVERSITY OF UYO TEACHING HOSPITAL, UYO**  
**P. M. B. 1136, UYO, AKWA IBOM STATE**

**INVITATION TO TENDER FOR THE COMPLETION OF CONSTRUCTION OF 2  
STOREY LABORATORY BUILDING AND SUPPLY OF GOODS**

**1. INTRODUCTION**

The University of Uyo Teaching Hospital (UUTH), Uyo, Akwa Ibom State is desirous of utilizing its 2020 Capital Budget and pursuant to **Section 25(2)(ii), Public Procurement Act 2007**, hereby invites sealed tenders from experienced and competent contractors and suppliers for the under listed projects:

**2. SCOPE OF WORKS/SUPPLY**

**CATEGORY A: WORKS**

Lot 1 COMPLETION OF CONSTRUCTION OF 2 STOREY LABORATORY BUILDING

Lot 2 REPAIRS OF 1000 KVA GENERATOR

**CATEGORY B: GOODS**

Lot 3 PROCUREMENT OF MEDICAL EQUIPMENT FOR THEATRE AND INTENSIVE CARE UNIT

Lot 4 COMPUTERISATION OF FINANCE/STORES AND HEALTH RECORDS DEPARTMENT

**3. ELIGIBILITY REQUIREMENTS**

- a. Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC 1.1 or CAC2 and CAC7;
- b. Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31<sup>st</sup> December, 2020;
- c. Evidence of current Pension Compliance Certificate valid till 31<sup>st</sup> December, 2020;
- d. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2020;
- e. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup> December, 2020;
- f. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issued by BPP.
- g. Sworn Affidavit disclosing whether or not any officer of relevant committees of the University of Uyo Teaching Hospital or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- h. Company's Audited Accounts for the last three (3) years -2017, 2018, 2019;
- i. Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria indicating willingness to provide credit facility for the execution of the project when needed;
- j. Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as **COREN, QSRBN, ARCON, CORBON, etc.**
- k. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

- l. Lot 1: List of Plants/Equipment with proof of Ownership/Lease;
- m. Lot 2: Letter of Authorization as representatives of the Original Equipment Manufacturers (OEMs);
- n. Lot 3: Letter of Authorization from the Original Equipment Manufacturers listed in the Approved Policy for Procurement of Health and Medical Equipment for Tertiary Hospitals in Nigeria;
- o. Lot 4: Evidence of registration/accreditation with Computer Professionals Registration Council of Nigeria and National Information Technology Development Agency (NITDA);
- p. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

#### **4. COLLECTION OF TENDER DOCUMENTS**

Interested Companies are to collect the Standard Bidding Document (SBD) from the Procurement Unit, University of Uyo Teaching Hospital on evidence of payment of a non-refundable tender fee of **₦10,000.00** per Lot, paid into the University of Uyo Teaching Hospital's Remita account in any commercial bank in Nigeria.

#### **5. SUBMISSION OF TENDER DOCUMENTS**

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid".

Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to The Chief Medical Director, University Of Uyo Teaching Hospital, Uyo, P.M.B 1136, Uyo, Akwa Ibom State and clearly marked with (***the name of the Project and the Lot number***). Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box in the Conference Room 2<sup>nd</sup> Floor, Administration Block not later than **12:00 noon on Monday, November 9, 2020**.

Bidders should sign the Bid Submission Register at the point of submission.

#### **6. OPENING OF TECHNICAL BIDS**

Only the technical bids will be opened immediately after the deadline for submission at **12:00 noon on Monday, November 9, 2020** in the Conference Room 2nd Floor, Administration Block, UUTH.

#### **7. GENERAL INFORMATION**

- a. All documents may be referred to relevant Government Agencies;
- b. Bids must be in English Language and signed by an officer authorized by the bidder;
- c. Bids submitted after the deadline for submission would be returned un-opened;
- d. Bidders should not bid for more than two (2) Lots;
- e. All costs will be borne by the bidders;
- f. Bidders are excused from the bid opening, which will be attended by officials of private sector professional organisation and CSOs in the areas of anti-corruption/transparency. The event will be fully captured on video and can be provided to bidders on request;
- g. Standard Bidding Documents can also be collected in Soft copies and Bidders can submit through Post (Courier Services); and

- h. Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened.

**8.           DISCLAIMER:**

The University Of Uyo Teaching Hospital is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

Signed  
Chief Medical Director  
University Of Uyo Teaching Hospital